



B.M.S. COLLEGE OF ENGINEERING, BENGALURU-19

Autonomous Institute, Affiliated to VTU

MINUTES OF THE IQAC DEPARTMENTAL COORDINATORS HELD ON 29.09.2021 AT 11.30 AM IN THE BOARD ROOM 2 OF THE COLLEGE.

MEMBERS PRESENT

SNO	Name	SNO	Name
1	Dr.B.V.Ravishankar Principal	12	Dr.Manisha S Joshi Medical Electronics
2	Dr.S Muralidhara Vice-Principal	13	Dr.Chetan A.Nayak Chemical Engineering
3	Dr. Geetha Kuntoji Civil Engineering	14	Dr.Saisha Vinjamuri Biotechnology
4	Dr. R.Suresh Kumar Mechanical Engineering	15	Chethana K Y Aerospace Engineering
5	Dr. Chandasree Das Electrical & Electronics	16	Physics Dr.Kaliprasad C S
6	Dr.K.R.Sudhindra Electronics and Communication	17	Chemistry Dr.Nagashree K.L.
7	Mayur Appaiah Industrial Engg. & Mgmt.	18	Gomathi P. Mathematics
8	Dr.G.R.Prasad Computer Science	19	Pushpa T.S. MCA
9	Dr. Roopa R. Information Science	20	Dr.S.Manoharan MBA
10	Dr. C.Gururaj Electronics & Telecommunication	21	Dr.Mangala Keshava Director-IQAC
11	Preethi K Mane Electronics & Instrumentation	22	Dr. Shambhavi B.R. Asst.Director-IQAC

At the outset, Principal, BMSCE extended a cordial welcome to IQAC departmental coordinators. The Principal appreciated the efforts and constant support extended by the Coordinators both in terms of providing data towards AQAR and also in supporting IQAC in all its endeavours.

The Principal reiterated that the role of IQAC Departmental coordinators is crucial in ensuring the effective functioning of the IQAC. AQAR gives overall picture of the institutional growth in all the seven criteria's identified by NAAC. It also provides systematic data with respect to various improvements to be taken up by the institution. The AQAR is also the Annual report of the Institution. The AQAR will be vetted through the Board of Governors and Academic Council.

The Principal also informed that many reputed institutions have been deputing their faculty members to visit our IQAC office for the purpose of getting acquainted with the documentation and also seeking guidance to prepare their Self Study Report (SSR).



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The Principal then shared the following points with regards to some of the recent policies and programs that has been initiated with the involvement and active participation of IQAC:

- a) An Institution Social Responsibility Cell (ISRC) has been constituted with an aim to bring all the units like NSS, NCC, Youth Red Cross, Rotoract, Women Cell under one umbrella. This Cell has been created to promote more outreach activities and also pool data/information under one head in a common format. The Cell has already conducted two meetings.

The ISRC is now having an MOU with Amrutha Shishu Nivasa, Bengaluru and as a first event, it is celebrating Gandhi Jayanthi with inmates at Amrutha Shishu Nivasa on 2nd October 2021.

- b) An exclusive committee has been constituted to derive an institutional research policy document. The first meeting of the committee was held on 03.09.2021. The Committee is expected to bring out the document before the end of November 2021. The College Good Governance Document is being updated. An HR Policy Document is also being created under the guidance of the Vice-Principal.
- c) A proposal to create an external audit Committee by engaging renowned academicians and industrialists is in the offing. The Chief Coordinator, IQAC Director shall be the convener of the Committee. The IQAC has already created the necessary institutional and departmental formats in this regard. The college shall start initiating the audit process shortly with the concurrence of the Management.
- d) An Energy Audit Committee comprising of Electrical Engineering faculty has been constituted. The Committee is expected to submit its report on 11.10.2021. Likewise, a Green Audit of the campus will also be conducted.

The Principal further shared the following points with regards to NAAC Cycle II Accreditation.

- The college was accredited by NAAC with A++ Grade with a CGPA of 3.83 on a scale of four. The validity period is from 28.03.2019 to 27.03.2024.
- More than two and half years of assessment period is already completed and with the major period affected by the Pandemic, we need to create more facilities and conduct more activities in the remaining period to ensure that we continue to retain and improve upon the present NAAC Grade.
- The IQAC team shall prepare a road map for the next two years and present the same before the Management, HODs and IQAC Co-ordinators.

The Vice-Principal stressed on the need to lookout for various academic and research opportunities offered by AICTE/UGC/NAAC/VTU etc. The coordinators shall regularly browse the websites of these assessing agencies and look out for academic and research opportunities in the offing for both faculty and students alike.



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The Principal informed the members that Dr.Mangala Keshava, Director, IQAC has been seeking relief from the additional responsibility of Director, IQAC owing to her academic and research commitments in the Department of Civil Engineering. Dr.Mangala Keshava has been successfully serving as Director, IQAC since 04.05.2016 and has the distinction of leading the IQAC team in successful facilitation the NAAC Cycle II process. Dr.Shambhavi B.R. faculty, Department of ISE has been identified as the Chief Coordinator, IQAC. While on the subject, the Principal requested Dr.Managala Keshava to serve as Advisor to IQAC. The Principal sought the cooperation and support of all the stakeholders in this regard.

Due to paucity of time, it was decided to continue the meeting on 30.09.2021 at 10.30 AM. The Data templates pertaining to AQAR 2020-21 (Period 01.06.2020 to 31.05.2021) shall be deliberated in detail. The Coordinators were informed to go through the data templates and list of supporting documents towards AQAR 2020-21 which has been sent to their respective mails.

The meeting concluded with thanks to the Chair.

Sd/-
PRINCIPAL